

**Comox Valley Regional District
Management Report**

[MeetingType] = 'Committee - SEW' and [Status] Contains 'Active'

ITEM	MEETING	ASSIGNED	DATE	DETAILS	Action	Delegated
1	SEW	Rutten	Feb 20,2018	THAT the matter of the potential inclusion of the areas south of Courtenay in the Comox Valley Sewerage Service be referred to staff to provide a report at a future meeting of the Comox Valley Sewage Commission.	Report under development and expected for May 2018.	
2	SEW	Rutten	Feb 20,2018	<p>THAT a Liquid Waste Management Plan be developed, as per the provisions of the Environmental Management Act, for the Comox Valley Sewerage System;</p> <p>AND THAT terms of reference for technical and public advisory committees to help guide the Liquid Waste Management Planning process be developed and brought back to the sewage commission for feedback;</p> <p>AND THAT procurement of an engineering consultant with expertise in Liquid Waste Management Planning, wastewater treatment and conveyance be engaged to complete the engineering analysis required by the planning process and support the public consultation process and advisory committees;</p> <p>AND FINALLY THAT staff report back to the Comox Valley Sewage Commission at regular intervals during the planning process.</p>	<p>LWMP under development.</p> <p>Terms of reference for technical and advisory committees expected for June 2018 meeting.</p>	
3	SEW	Rutten	Jan 16,2018	<p>THAT an application to the Federation of Canadian Municipalities Asset Management Program for the amount of \$50,000 for asset management planning services for the development of a corporate wide asset management policy and specific strategies and plans for water and wastewater services, be completed;</p> <p>AND FURTHER THAT an application to the Union of BC Municipalities Asset Management Planning Program for the amount of \$15,000 for asset management planning services for the development of a corporate wide asset management policy and specific asset management strategies and plans for water and wastewater services, be completed.</p>	<p>FCM application submitted Jan 31/18.</p> <p>UBCM deadline for applications is Mar 31/18. Application to be submitted upon notification of funding from FCM</p>	

ITEM	MEETING	ASSIGNED	DATE	DETAILS	Action	Delegated
4	SEW	Rutten	Oct 24,2017	<p>THAT a detailed analysis of alternative forcemain alignment options be performed and compared to the Comox No.2 project;</p> <p>AND THAT the Comox Valley Regional District consult with the local municipalities, the K'ómoks First Nations, the public and other stakeholders regarding alternative forcemain alignments from the Courtenay Pump Station to the Comox Valley Water Pollution Control Center;</p> <p>AND THAT the Comox Valley Regional District identify and pursue grant funding opportunities to help reduce the financial impact of a solution to decommissioning the Willemar Bluffs forcemain;</p> <p>AND FINALLY THAT the results of the alternative analysis and consultation on alternative forcemain alignments be brought back to the Comox Valley Sewage Commission to inform a final decision on selection of a solution to decommission the Willemar Bluffs forcemain.</p>	Report to Feb 20/18 Sewage Commission and further actions pending outcome of LWMP process.	
5	SEW	Rutten	Jul 11,2017	<p>THAT the Comox Valley Regional District proceed with planning, engineering and construction of the phase one upgrades at the Comox Valley Water Pollution Control Center as per the alternate option (option nine) as identified within the Wastewater Treatment Option Memorandum completed by ISL Engineering and Land Services dated June 27, 2017.</p>	<p>RFP closes in September 2017.</p> <p>Report to October 24, 2017 meeting.</p> <p>Ongoing.</p> <p>Equalization tank design in process.</p>	